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**INFORMATION AND MANAGEMENT SUPPORT STAFF
WEEKLY REPORT FOR PERIOD ENDING 08 AUGUST 1984**

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. LIMS

The LIMS Critical Design Review (CDR) of work package one was successfully completed on 03 August. Booz-Allen & Hamilton (BAH) will now proceed with the development of software for this first aspect of LIMS--Electronic Requisitioning--which is scheduled to become operational in February 1985. Now that BAH is aware of what is required, the LIMS team will concentrate on the numerous details that must be worked out to ensure that LIMS is properly introduced and that its debut is a success. [redacted]

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b. DAS

1. Logistics Notice 7-15-1, recently prepared and disseminated, describes the necessity for Wang Alliance systems users to purge obsolete data from their electronic files. The reasons are threefold: OL data storage capacity has a limit--and this limit is rapidly being approached; regulations prescribing ADP-based records management [redacted] must be honored; minimizing data base content will improve system response. [redacted]

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2. The OL Wang System Administrator will meet with senior HOME personnel today in an effort to finalize their requirements for the purchase of a complete new Wang Alliance system. [redacted]

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3. C/DAS briefed the new senior officers of FND/OC on the history and status of the PC project, now known as LOCS (Logistics Overseas Computer System). They are in agreement with project objectives and support the concept of using AMCA as a testbed for field site implementation.

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c. Regulations

The following actions were taken on these regulatory issuances during the past week:

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General Authorities and Delegations - Nonconcurred in paragraph 4a(2), which states: "Unless specifically provided for in these regulations, an officer or employee to whom authority has been delegated in a regulation may not redelegate that authority to another." Such wording appears to reverse the present policy that permits redelegations of authority unless they are specifically prohibited by regulation.

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The Official Seal of CIA, the Agency Flag and Plaque - Concurred in OF's proposed revision and, at the same time, suggested several additions, which will probably necessitate recoordination.

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CIARDS - Concurred; forwarded comments provided by P&TS. This 76-page HR provides the "fine print" concerning CIARDS. After DDA approval, the information will be separated into a brief HR and a new HHB.

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Accounting for Lost, Damaged, and Destroyed Property - Revisions submitted to OIS/RCD. We had previously coordinated the HR with the Audit Staff, who recommended that we include the requirement for a formal report of survey whenever a loss to the Government exceeds \$250,000, regardless of possible negligence or unauthorized use or disposition. That recommendation was incorporated in the revision.

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[redacted] Proper Addresses on Envelopes for Courier Distribution - Published. Although a 10-category (Security) publication, this notice was written by OL (HOME Div).

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[redacted] Noncompetitive Procurement - Published.

[redacted] Employee Cafeteria Committee - Published.

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[redacted] New Parking Program at [redacted] Key, and Chamber of Buildings - Submitted to OIS/RCD (written by HOME

[redacted] Reduction of Wang Libraries - Signed by the D/L ed.

[redacted] The Logistics Management Development Program - Signed and published.

[redacted] Employee Bulletin #1142, Employment Opportunities Created by the Transfer of Operations and Maintenance of the Headquarters Building to Agency Control - Submitted to OIS/RCD (written by HOME Div).

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[redacted]